

RESIDENTIAL TENANCY APPLICATION



PROPERTY DETAILS:

Property address

Rent per week

Lease commencement date

Lease term

How many people will occupy

APPLICANTS DETAILS:

Full name

Date of birth

Drivers Licence no

Car registration no and state of issue

Passport no.

Country of issue

Pets type and breed

Registration no.

Home phone no

Mobile no.

Email address

Fax no

Work no

Work email address

IDENTIFICATION CHECKLIST

To enable us to process this application we are required to view documents that provide 100 points.

TYPE	POINTS	Y/N
Drivers licence	40	
Passport	40	
Birth Certificate	30	
Other photo id	30	
Wage slip	20	
Previous rent receipt	20	
Bank Statement	10	
Telephone account	10	
Electricity account	10	
Gas account	10	
Total		

PREVIOUS ADDRESS:

Address

Rent per week

Period of tenancy

Agent/Landlord

Telephone

Why have you left?

Do you owe any money to the previous landlord?

CURRENT EMPLOYMENT

Current employer

Your position

Contact name

Contact no

Length of employment

Net weekly income

EMERGENCY CONTACT DETAILS

Name and address

Relationship

Contact phone

PERSONAL/BUSINESS REFERENCES

Name

Contact phone

1.

2.

Application and Privacy Statement

I believe to the best of my knowledge the statements I have made herein are true and correct. I hereby authorise verification of information I provided and communication with any and all names listed on this application. I understand that this is an application for tenancy and does not constitute a rental or lease agreement in whole or part and that any lack or discrepancy in the information provided may result in the application being rejected.

I further authorise the agent to disclose my personal information in order to undertake his or her duties as the professional managing agent. This may include but may not be limited to the Landlord and his or her advisors, tradespeople, service providers, Government authorities, lawyers, collection agencies, tenancy databases, Strata managers and /or Owners corporations, persons in connection with a proposed sale of the owners or agent's interests. I understand if I refuse this consent the agent will not be able to provide you with a lease of the premises.

In the event that the landlord accepts your application, you agree that the following statement of cost will be required on signing of the lease.

Rental bond:	4 weeks rent	\$
Rent in advance:	1 fortnight or 1 calendar month	\$
50% of lease preparation fee:		\$ <u>15.00</u>
Total:		\$ <u> </u>

Signed by the applicant

Signed by the applicant

Name

Date

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Signed by the agent

Signed by the agent

Name

Date

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Footer